

## Director of Technology

The Hewitt School seeks a dynamic, progressive technology integrator and collaborator to assume leadership of innovative and strategic initiatives and to advance its community of *thinkers, learners and doers* in the 21<sup>st</sup> century.

By overseeing both the educational and operational components of technology, the Director of Technology (integration and operations) will help the school realize the transformative potential of technology. The director is in the unique position of having to relate equally well to humans and to machines, to navigate trends, and to design a safe and malleable infrastructure while balancing the needs and perspectives of teachers, students, and administrators.

The director will help the school develop and implement a vision of technology as a means of inquiry and exploration, research and assessment, and project-based learning woven seamlessly throughout the curriculum. The director will provide curricular leadership through research of best practices and personal learning networks, through outreach to other schools and institutions, and through internships and professional development. The director, educational technology integrators, and library team will partner with faculty to fully realize the curricular and creative potential of technology.

The director will serve as the project manager for the development of a new website and more robust communication systems that will serve all constituents and extend the reach of our school community. In addition, the director will work with and manage the technology and library teams to evaluate, refresh, and renew the multiple systems, platforms, and technologies supported and used by the school to discern what is the newest versus what is the best. Developing budgets and assessing and redesigning infrastructure to meet the evolving demands on and growth of technology are critical components of this position.

The ideal candidate will have a passion for courageous and intentional thinking and planning, an understanding of the needs and benefits of an all girls' school, and a commitment to lifelong learning. Candidates for this position should possess an advanced degree, significant work and leadership experience in technology, and a commitment to contributing to an energetic and vibrant work environment.

The Director of Technology Integration and Operations is a member of the leadership team and reports to the Head of School. The director supervises the Director of Network Services and Project Manager, Webmaster and Technician, Educational Technology Team Director, Lower School Technology Coordinator, Coordinator of Print and information Resources, and Coordinator of Media Resources and Research. The Hewitt School does not discriminate on the basis of gender, age, marital status, race, religion national origin or ethnic origin or sexual orientation in the hiring or retaining of staff. In addition, The Hewitt School makes every effort to comply with all governmentally mandated regulations applicable to independent schools including, but not limited to, the Americans with Disabilities Act of 1991.

More information about the position can be found on the school's website [www.hewittschool.org/about/employment](http://www.hewittschool.org/about/employment)