



THE HEWITT SCHOOL

**MIDDLE AND UPPER SCHOOL
APPLICATION FOR ADMISSION
(GRADES FOUR – TWELVE)**



All admissions materials should be sent to:

The Hewitt School, Middle and Upper School Admissions Office, 45 East 75th Street, New York, NY 10021

Middle and Upper School Checklist (Grades 4–12):

Checklist for Grades 4–5:

- Send completed application and \$60 fee (\$30 fee for students applying for financial aid) by **December 1, 2010**. Upon receipt, Office of Admissions will call you to schedule an applicant interview and family tour.
- Request that an official school report be sent from applicant's current school to arrive before **January 14, 2011**.
- Arrange testing by the Educational Records Bureau: 212.672.9800; www.erbtest.org.
- Submit teacher reference form to applicant's math and English teachers. Completed recommendations must be received before **January 14, 2011**.

Checklist for Grades 6–12:

- Send completed application and \$60 fee (\$30 fee for students applying for financial aid) by **December 1, 2010**. Upon receipt, Office of Admissions will call you to schedule an applicant interview and family tour.
- Request that an official school report be sent from applicant's current school to arrive before **January 14, 2011**.
- Arrange testing by the Educational Records Bureau: 212.672.9800; www.erbtest.org.
- Submit teacher reference form to applicant's math and English teachers. Completed recommendations must be received before **January 14, 2011**.
- Submit completed Student Application Form (grades 7–12) before **January 14, 2011**.
- Complete Hewitt math and English placement tests. Office of Admissions will Schedule appointment with applicant.

All financial aid materials should be sent to:

The Hewitt School, Business Office, 45 East 75th Street, New York, NY 10021

Financial Aid Checklist:

- Complete the Parents' Financial Statement form* (PFS), which can be downloaded at <https://sss.ets.org/> <<https://sss.ets.org/>>, or you may enter the application online.
- Send the original PFS form to the Service for Financial Aid (SSS). Request that an SSS report be sent to Hewitt (School Code 3850).
- Send the Hewitt Business Office a copy of your completed PFS, copies of your 2009 1040 Federal Income Tax returns, W-2 and/or 1099 forms, and Schedule C and depreciation forms (if applicable).
- 2010 tax documents will be due to the Hewitt Business Office on May 1, 2011.
- Complete the 4506 tax form found on IRS website: www.irs.gov and send it to the Hewitt Business Office.
- All financial aid documents must be submitted by January 14, 2011. Financial aid funds are limited. If your daughter's admissions file and financial aid file are not complete by January 14, 2011, we may not be able to offer you financial assistance.

Comprehensive Fee 2010-2011:

Kindergarten - Grade 12: \$36,650*

* The school combines tuition and mandatory fees into the comprehensive fee, which is payable in two installments. To help Hewitt families with financial planning, an eight month payment plan administered by Tuition Management Services is available.



APPLICANT INFORMATION

Name _____
Last First Middle

Address _____
Street, Apt.# City, State Zip

Grade Applying For _____ Date of Birth _____

Citizenship: US Citizen Other; please specify _____

Present School Address Telephone

Dates Attended/Grades Attended: _____

Previous School Address Telephone

Dates Attended/Grades Attended: _____

May we take a photograph of your daughter during her visit to Hewitt? Yes No

PARENT/GUARDIAN INFORMATION

Name of Parent _____

Courtesy Title: Ms. Mrs. Mr. Other _____

Relationship to Applicant _____

Occupation _____

Position _____

Employer _____

Business Address _____

City, State, Zip _____

Home Phone _____

Business Phone _____

Cellular Phone _____

Email _____

Name of Parent _____

Courtesy Title: Ms. Mrs. Mr. Other _____

Relationship to Applicant _____

Occupation _____

Position _____

Employer _____

Business Address _____

City, State, Zip _____

Home Phone _____

Business Phone _____

Cellular Phone _____

Email _____

Schools Attended

High School _____

College/University _____

High School _____

College/University _____



THE HEWITT SCHOOL

Parent Marital Status: Married Separated Divorced Single Parent
 Mother Deceased Father Deceased Other _____

If parents are divorced or separated, with whom does the candidate live? _____

If parents are divorced or separated, to whom should correspondence/school mailings be sent? Please indicate address(es) and telephone number(s).

Name(s) _____	Name(s) _____
Address _____	Address _____
City, State, Zip _____	City, State, Zip _____
Telephone _____	Telephone _____

Sibling Information

Name _____	Age _____	School _____
Name _____	Age _____	School _____
Name _____	Age _____	School _____

Relatives or friends who have attended The Hewitt School:

Name _____	Relationship _____	Years attended _____
Name _____	Relationship _____	Years attended _____

Please indicate any learning/physical conditions or special circumstances that might affect your daughter's performance in either academic or extracurricular activities. _____

Have you previously applied for this applicant? If yes, for what grade and entrance year did you apply? Grade _____ Year _____

Are you applying for financial aid?

- Yes A non-refundable fee of \$30 must accompany this form.
- No A non-refundable fee of \$60 must accompany this form.

Optional: If you wish to identify the applicant with a particular ethnic group, please check all that apply:

- Black Asian White Middle Eastern
- Latina Native-American Multiracial Other _____

Please submit your application by December 1, 2010

By completing this application, you give The Hewitt School permission to request school records including, but not limited to, grades, teachers' comments and standardized test scores.

Signature of Parent/Guardian

Date

The Hewitt School enrolls students without regard to race, color, religion, sexual orientation, national origin, citizenship or disability.