



# HEWITT

**Job Title: Middle School Spanish Teacher**

**Department: World Languages**

**FLSA Status: Exempt**

**The Hewitt School - New York, NY**

## ABOUT HEWITT

Established in 1920 and located in New York City, The Hewitt School is an independent K-12 girls' school whose mission is to inspire girls and young women to become game changers and ethical leaders who forge an equitable, sustainable, and joyous future. Hewitt empowers and expects our community members to embrace multiple points of view, to engage others with empathy and integrity, and to champion equity and justice in all areas of our lives. As a community, Hewitt is fully committed to a culturally diverse faculty, staff, and student body.

## POSITION SUMMARY

The Hewitt School seeks a full time middle school Spanish teacher for the 2021-2022 school year.

## ESSENTIAL FUNCTIONS/RESPONSIBILITIES

- Teach a full load of Spanish courses using student centered, active learning
- Collaborate with department members on pedagogy and curricular scope and sequence
- Serve on academic committees as determined by the associate head for learning and innovation
- Serve as a full member of the community by leading clubs, electives, or activities beyond classroom duties, attend school events such as concerts and games, and serve as proctor as needed
- Engage fully in Hewitt's commitment to implementing current research on girls in the classroom and beyond
- Write student reports and stay in regular communication with parents
- Participate in admissions and parent education events
- Write entries for the weekly divisional newsletters about class activities
- Chaperone field trips, including potential overnight trips

## QUALIFICATIONS REQUIRED

- Demonstrated commitment to anti-bias education and social justice
- Bachelor's degree in Spanish or relevant field

- A minimum of three years middle school teaching experience

#### QUALIFICATIONS DESIRED

- Advanced degree in Spanish or Spanish language education
- Inquiry-based pedagogy
- Culturally responsive approach to teaching
- Fluency in multiple student-centered instructional approaches
- Commitment to student life
- Proven dedication to professional growth and purpose-driven practice
- Professional practice and ability to model contemplation as part of intellectual exploration

TO APPLY: Please submit a resumé, cover letter, and examples of previous relevant work to [employment@hewittschool.org](mailto:employment@hewittschool.org). Cover letters should reflect a careful reading of The Hewitt School's website, including the school's academic philosophy. **Please reference the job title in the subject line of your email.** No phone calls, please. Recruitment will remain open until the position is filled; applicants should apply as soon as possible for consideration.

#### IMPORTANT INFORMATION

The Hewitt School is an Equal Opportunity Employer. It has been and will continue to be a fundamental policy of the school not to discriminate on the basis of any category prohibited by applicable federal, New York State and/or New York City laws/regulations. This policy applies to all aspects of the employment process, including hiring, promotion, demotion, compensation/benefits, performance evaluations, disciplinary actions, training, working conditions, layoff, and termination.